



E4D Photography Policy

The NSPCC (<https://www.nspcc.org.uk/preventing-abuse/safeguarding/photography-sharing-images-guidance/>) identifies a number of potential risks of photography and filming at events. These include:

- children may be identifiable when a photograph is shared with personal information
- direct and indirect risks to children and young people when photographs are shared on websites and in publications with personal information
- inappropriate photographs or recorded images of children
- inappropriate use, adaptation or copying of images.

They advise that organisations should develop a photography policy to use for images of children and young people that are going to be used in publications, websites and social networking sites. Such a policy can also be used to help children, parents, staff and volunteers understand how photographs can be shared more safely.

At E4D when we use photographs and videos for which we have been given permission. We believe that children should be aware that photographs are being taken and that they understand what they are being used for. We will use and store parent/carer child consent forms for any images taken. In addition we will:

1. not use children's names in captions
2. ensure that parental permission and the consent of the child/young person has been given
3. only use images of children/young people in suitable clothing
4. take care to give no information about the children's /young person's hobbies, interests or other personal information
5. provide professional photographers with details of E4D's expectations related to child protection and images
6. not allow photographers unsupervised access to children and young people or to make arrangements to make images outside the event
7. ask parents and carers not to share photographs of E4D events and activities on social media
8. keep images securely in protected folders with restricted access.

19th March 2018